

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

**BRIAN KATZ
CHIEF SAFETY & SECURITY OFFICER**

Signatures on File

May 28, 2020

TO: Principals, Head Facility Service Persons, Cafeteria Staff
All Facilities

FROM: Brian Katz,
Chief Safety & Security Officer

VIA: Valerie S. Wanza, Ph.D.
Chief School Performance & Accountability Officer

SUBJECT: **FACILITY MAINTENANCE REMINDERS FOR RETURN TO FACILITIES
FOLLOWING EXTENDED ABSENCES**



Although many schools may already be taking proactive measures upon return from extended absences (such as the shutdown due to the COVID-19 Pandemic or summer break), Environmental Health & Safety is providing the following facility maintenance reminders for on-site personnel in order to reduce concerns related to drinking water.

To maintain movement within water lines for staff and student use, the Environmental Health & Safety and Physical Plant Operations Departments recommend all Facility Service Persons and cafeteria staff run the tap water for a full five minutes upon entering the building.

- **Facility Service Persons** should perform this flushing activity at: 1) the faucet which is farthest from the meter, 2) all water fountain locations, and 3) clinic, science, and lavatory sink faucets.
- **Cafeteria staff** should open the deep sink faucets.

This activity should be conducted:

- Upon return to facility occupancy following the COVID-19 shutdown or upon the next daily occupancy.
- Upon a return to facility occupancy following summer break, winter break, spring break, or other extended holidays.

Although staff may already be keeping up with this maintenance activity, daily occupancy has significantly fluctuated or been limited during the COVID-19 pandemic, reducing the water use throughout the school. During this time there may only be a small number of occupants (related to PPO, EH&S, or SMART) utilizing the water with less frequency than normal occupancy.

FACILITY MAINTENANCE REMINDERS IN PREPARATION FOR RETURN FROM COVID-19
SHUTDOWN

Page 2 of 2

Staff should to take this time of low occupancy to maintain and prepare schools for the upcoming 2020-2021 school year.

Thank you for your continued efforts in keeping District facilities maintained and occupants safe.

**If you have any questions, please contact the Environmental Health & Safety Department
754-321-4200.**

VSW/BK/TN/RR/KB/AW

c: School Performance and Accountability Directors
Senior Leadership Team
Roger Riddlemoser, Director, Environmental Health & Safety